

Action Item Log Gulfco Superfund Site Weekly Project Status Meeting 12/7/2010

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No.	Action Item	Responsibility		Due Date	Status	Comments
1	Complete EE/CA Approval Memo	Miller, Nann	9/17/2010	12/15/2010	Waiting on briefing	
2	Final Preliminary Site Characterization Report (PSCR) due from PRPs	Miller	12/1/2010		Received 12/1/2010	
3	Review/approve Final PSCR	Miller, Roddy	12/7/2010		Under review	
	EPA Contractor submit draft EE/CA Report	Miller	12/31/2010		Contractor has begun work on EE/CA	Site inspection planned for week of 12/13/10
5	Complete tank removal field work	Miller	1/27/2011		Field work began 11/15/2010	
6	Review draft EE/CA report	Miller. Roddy, TCEQ	1/7/2011		·	
7	EPA contractor final EE/CA Report	Miller	1/17/2011			
8	EPA approve final EE/CA Report	Miller, Roddy	1/19/2011			
9	Create time-critical newspaper notice and post card	Hoey, Miller	12/23/2010			
10	Create time-critical removal administrative record & place in repository	Miller	12/23/2010			·
11	Mailout post card notices for time-critical removal	Hoey	12/24/2010			
12	Newspaper notice published	Hoey	12/29/2010			
13	PRPs submit draft tank removal report	Miller	2/28/2010			
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